

Inviting Quotation Notice No - 22

Name of Work: Appointment of Consultant for Pre-Tender Consultancy Services up to Award of Work for the Proposed Solid Waste Management Facility at MIDC, Chakan, Pune District

The Metropolitan Region Development Authority, Pune (PMRDA) intends to invite lump sum quotation from consultant for the work as detailed below:-

The details of services to be provided are as follows

Sr. No.	Proposed Scope of Consultancy Services	Unit Qty	Time	Lump Sum Quotation Rate (Rs.)
1	1. Review of Available Information and Project Understanding - Review all information, reports, surveys, land details, preliminary proposals and other documents made available by PMRDA. - Understand the proposed SWM facility, anticipated waste quantity and characteristics, proposed processing/disposal methodology and project objectives. - Review applicable Central/State Government rules, regulations, guidelines and statutory requirements relevant to the proposed SWM facility. - Identify key technical, financial, contractual and implementation issues to be addressed in the tender document. 2. Survey and detailing of proposed SWM plant site - Carry out survey including contouring of the whole plant & the land required for the installation of the project. Carryout drone survey, if required to establish benchmarks, detailed drawings, cross sections etc., get it approved from PMRDA authorities	Lump Sum	2 weeks	Rs. (with GST)

	3. Preparation of Detailed Project Report • Prepare a Detailed Project Report for the proposed SWM facility as per the approved drawings including presentation of the same to PMRDA and obtain necessary approval. 4. Preparation of Pre-Tender / RFP Documents • Notice Inviting Tender / RFP. • Instructions to Bidders. • Eligibility and qualification criteria. • Technical and financial qualification requirements. • Scope of work of the selected agency. • Technical specifications and minimum performance requirements. • Design, construction, installation, commissioning and O&M requirements, as applicable to the proposed procurement model. • Performance standards and service-level requirements. • Milestones and implementation schedule. • Testing, commissioning and performance demonstration requirements. • Operation and maintenance requirements. • Environmental, health and safety requirements. • Statutory and regulatory compliance requirements. • Reporting and monitoring requirements. • Payment mechanism. • Performance security and other securities. • Liquidated damages/penalties and performance-linked provisions. • Risk allocation matrix. • Draft agreement/concession agreement/ESCROW/work order, as applicable. • Technical schedules, formats and annexures. • Bid submission forms and declarations. 5. Bid Qualification and Evaluation Framework • Minimum eligibility criteria. • Technical capacity and experience criteria. • Financial capacity criteria. • Technical evaluation parameters and scoring system, wherever applicable. • Financial bid evaluation methodology.			
--	--	--	--	--

	• Combined technical-financial evaluation methodology, if adopted. • Preparation of detailed evaluation sheets and bid evaluation formats. 6. Preparation of Financial Model • Estimated project capital expenditure. • O&M expenditure. • Manpower and operating cost assumptions. • Revenue assumptions from processing/recovery/disposal of waste and by-products. • Tipping fee/user fee/service payment assumptions, where applicable. • Sale of compost/RDF/recyclables/energy or other recovered products, where applicable. • Escalation assumptions. • Taxes, duties and statutory charges. • Financing assumptions. • Project cash flow. • Revenue and expenditure projections. • NPV, IRR, DSCR/payback • Sensitivity analysis. • Viability assessment. • Determination/recommendation of appropriate payment mechanism and commercial structure. • Development of financial assumptions to be incorporated in the RFP and financial bid format. 5. Bid Price / Financial Bid Structure • Lump-sum EPC / PPP cost, if applicable. • O&M cost. • Tipping fee/gate fee. • Processing fee. • Revenue-sharing mechanism. • Premium/discount, where applicable. • Viability Gap Funding, if applicable. • PMRDA's payment obligation. • Performance-linked payment mechanism. • Escalation/indexation mechanism. • Appropriate financial bid forms and schedules. 6. Tender Document Review and Finalisation • Ensure consistency between technical requirements, financial model, payment mechanism and contractual provisions. • Incorporate comments/suggestions received from PMRDA.			
--	---	--	--	--

	- Finalise the tender/RFP document for approval by PMRDA. - Assist PMRDA in obtaining necessary administrative/technical approvals for floating of the tender. 7. Tender Floating / e-Tendering Support - Preparation of tender uploading data. - Assistance in uploading RFP/tender documents. - Preparation of tender notices and corrigenda, wherever required. - Assistance in determining tender schedule and critical dates. - Assistance during opening of technical and financial bids. - Coordination with PMRDA's designated officers during the tendering process. 8. Pre-Bid Meeting and Pre-Bid Query Management - Assist PMRDA in conducting the pre-bid meeting. - Examine and analyse queries received from prospective bidders. - Prepare draft responses to technical, financial and contractual queries. - Prepare a consolidated Pre-Bid (CSC/CSD) & assist PMRDA in uploading the same on website - Assist PMRDA in issuing official clarifications/corrigenda. - Recommend modifications to tender provisions, wherever justified. - Ensure that all clarifications are consistent with the RFP and financial model. 9. Bid Evaluation – Technical Evaluation - Preliminary scrutiny of submitted bids. - Examination of technical proposals. - Evaluation against approved technical evaluation criteria. - Preparation of technical evaluation sheets. - Identification of deviations, deficiencies and clarifications required from bidders. - Preparation of technical evaluation report. - Assistance during technical bid opening/evaluation meetings. - Providing recommendations to PMRDA regarding technical responsiveness/qualification of bidders.			
--	--	--	--	--

	10. Clarification During Bid Evaluation • Assist PMRDA in seeking permissible clarifications from bidders. • Examine responses submitted by bidders. • Ensure that clarification does not result in material modification of the bid. • Maintain proper documentation and evaluation records. • Assist PMRDA in resolving technical/commercial issues arising during evaluation. 11. Financial Bid Evaluation • Assist in opening/evaluation of financial bids. • Check financial bid calculations and arithmetic consistency. • Evaluate financial offers in accordance with the approved financial evaluation methodology. • Apply applicable financial model assumptions and bid evaluation formulae. • Prepare comparative financial statement. • Identify the evaluated/lowest or most advantageous bid, as applicable. • Prepare financial evaluation report and recommend PMRDA about finalisation of bidder after due scrutiny 12. Tender Award / Agreement / WO support • Advise PMRDA on procurement strategy • Advise on commercial and financial issues arising during bidding. • Assist in negotiations/clarifications with the preferred bidder, wherever permitted under applicable procurement rules. • Assist PMRDA in finalisation of commercial terms. • Advise on risk allocation and contractual obligations. • Assist in preparation of recommendation for award. • Assist PMRDA up to issuance of Letter of Acceptance/Letter of Award and signing of the agreement. Final recommendation for award. • Assistance up to Letter of Award and signing of agreement.			
--	---	--	--	--

The sealed quotations shall be submitted to Pune Metropolitan Regional Development Authority office Engineering - Special Project Department, New Administrative Building, Near

Akurdi Railway Station, Akurdi, Pune - 411044 so as to reach on or before **22 /09/2026 up to 05.00 PM.**

Terms & Conditions

1. The work shall be executed on lump sum basis
2. The consultant's offer should be inclusive of all duties and taxes including GST
3. Consultant should submit profile of the firm including relevant experience for carrying out such works under any Govt./Semi.Govt.-bodies
4. Time limit for the above work is 2 weeks.
5. No advances payment is admissiable
6. The agency should comply with all instructions of the engineer in charge or his authorised representative.
7. Right to reject any or all the quotations is reserved by PMRDA.
8. The quotation will be opened on **23/09/2026 up to 11.00 AM** at PMRDA's Akurdi Office.

SD/-

(Rinaj Pathan)

Cheif Engineer

Engineering Special Project Department
Pune Metropolitan Region Development
Authority, Pune