



पुणे महानगर

पुणे महानगर प्रदेश विकास प्राधिकरण, पुणे

Pune Metropolitan Region Development Authority, Pune

नविन प्रशासकीय इमारत, आकुर्डी रेल्वे स्टेशन जवळ, आकुर्डी, पुणे - ४११ ०४४

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जा. क्र./पुमप्रविप्रा/मावतं/१२३ /२०२६

दिनांक: -१५ /०७ /२०२६

जाहिर सूचना

विषय :- पुणे महानगर प्रदेश विकास प्राधिकरणामध्ये एकात्मिक वित्तीय व्यवस्थापन प्रणाली (IFMS- Integrated Financial Management System) खरेदी करणेबाबत...

संदर्भ :- १) शासन निर्णय उद्योग, उर्जा व कामगार विभाग क्र. भांसख -२०१४.प्र.क्र.८२/भाग-III/उद्योग- ४ दि.०१/१२/२०१६ व सुधारित दि.०७/०५/२०२१
२) मा. महानगर आयुक्त यांचेकडील दि.१४/०७/२०२६ रोजीची मंजूर टिपणी

पुणे महानगर प्रदेश विकास प्राधिकरणामध्ये एकात्मिक वित्तीय व्यवस्थापन प्रणाली (IFMS- Integrated Financial Management System) खरेदी करणे प्रस्तावीत आहे.

उपरोक्त संदर्भ क्र. १ अन्वये, शासन निर्णय उद्योग, उर्जा व कामगार विभाग क्र. भांसख २०१४.प्र.क्र.८२/ भाग-III/ उद्योग-४ दि.०१/१२/२०१६ रोजीच्या सुधारीत खरेदी नियम पुस्तिकेतील परीच्छेद ३.२.३ अन्वये, संदर्भीय ४ नुसार (दि. ०७/०५/२०२१) च्या शासन निर्णयानुसार) शर्ती व अटीनुसार खुल्या बाजारातून कमीत कमी तीन पुरवठाराकडून तुलना करण्याकरीता मागविण्यात यावे असे शासन निर्णयात नमुद आहेत. त्याअनुषंगाने, रक्कम रुपये १० लाख रुपये मर्यादेत खुल्याबाजारातून कमीत कमी तीन पुरवठाराकडून तुलना करण्याकरीता दरपत्रक मागविण्यात येत आहे.

दरपत्रके स्विकारण्याचा कालावधी दि.१५/०७/२०२६ ते दि. २२/०७/२०२६, वेळ सकाळी १०.०० ते सायंकाळी ५.३० वाजेपर्यंत आहे. तसेच सदर दरपत्रके दि. २३/०७/२०२६ रोजी सकाळी ११.३० वाजता उघडण्यात येतील.

दरपत्रके सादर करणेसाठी असलेल्या अटी व शर्ती तसेच SOP (Scope of Work) जाहीर सूचने सोबत जोडला आहे. त्यानुसार दरपत्रके भरून दि.२२/०७/२०२६ रोजी सायंकाळी ५.३० वाजेपर्यंत सहआयुक्त, प्रशासन तथा, विभागप्रमुख, माहिती व तंत्रज्ञान विभाग, पहिला मजला, पुमप्रविप्रा, आकुर्डी रेल्वे स्टेशन जवळ, पुणे ४४ यांचेकडे सादर करावीत.

(रुपाली आवले-डंबे)

सहआयुक्त, प्रशासन, तथा
विभागप्रमुख, माहिती व तंत्रज्ञान विभाग,
पुणे महानगर प्रदेश विकास प्राधिकरण, पुणे.

दरपत्रके दोन लिफाफा पध्दतीत पुढीलप्रमाणे सादर करावीत.

लिफाफा - अ

१. कंपनी नोंदणी प्रमाणपत्र
२. PAN कार्ड
३. GST प्रमाणपत्र
४. अटी शर्ती मान्य असल्याचे हमीपत्र

उपरोक्त कागदपत्राच्या सांक्षातिक प्रती सत्यप्रत करुन लिफाफा क्र.१ मध्ये सीलबंद करुन लिफाफ्यावर पुरवठादाराचे नाव, पत्ता नमूद करुन लिफाफा क्र. १ पुणे महानगर प्रदेश विकास प्राधिकरणामध्ये एकात्मिक वित्तीय व्यवस्थापन प्रणाली (IFMS- Integrated Financial Management System) उपलब्ध करुन देणेसाठी दरपत्रक असा त्यावर उल्लेख करावा.

लिफाफा व दराचे प्रपत्र

सदर दरपत्रक लिफाफा क्र. २ मध्ये सीलबंद करुन लिफाफ्यावर पुरवठादाराचे नाव, पत्ता नमूद करुन लिफाफा क्र. २ आर्थिक दरपत्रक असा उल्लेख करावा. दरपत्रकधारकाने सदर दोन्ही लिफाफे क्र.१ व क्र. २) एका पाकीटात घालून सीलबंद लिफाफ्यावर पुणे महानगर प्रदेश विकास प्राधिकरणामध्ये एकात्मिक वित्तीय व्यवस्थापन प्रणाली (IFMS- Integrated Financial Management System) उपलब्ध करुन देणेसाठी दरपत्रक असा उल्लेख करुन, दि.२२/०७/२०२६ रोजी सायंकाळी ५.३० वाजेपर्यंत, पुणे महानगर प्रदेश विकास प्राधिकरण, आकुर्डी रेल्वे स्टेशन जवळ, पुणे ४४ यांचेकडे सादर करावीत.



(रुपाली आवले-डंबे)

सहआयुक्त, प्रशासन, तथा
विभागप्रमुख, माहिती व तंत्रज्ञान विभाग,
पुणे महानगर प्रदेश विकास प्राधिकरण, पुणे.

हमीपत्र

(संस्थेच्या छापील लेटरहेड वर असणे आवश्यक आहे)

पुणे महानगर प्रदेश विकास प्राधिकरणामध्ये एकात्मिक वित्तीय व्यवस्थापन प्रणाली (IFMS- Integrated Financial Management System) उपलब्ध करून देणेसाठी दरपत्रके सादर करणेसाठी असलेल्या सर्व अटी व शर्ती मला / आम्हाला मान्य आहेत.

दिनांक :-

ठिकाण :-

स्वाक्षरी,

दरपत्रक धारकाचे नाव-----

पत्ता-----

दुरध्वनी / मोबाईल क्र.-----

SCOPE OF WORK

Integrated Financial Management System(IFMS)

1. PROJECT OVERVIEW

Pune Metropolitan Region Development Authority (PMRDA) intends to procure and implement an Integrated Financial Management System (IFMS) to consolidate and automate its financial operations. The proposed system shall serve as a unified platform encompassing budget preparation and monitoring, revenue and capital expenditure management, bill processing, receipt and transaction management, statutory compliance (TDS/GST), financial reporting, and comprehensive accounting and ledger management.

The IFMS shall replace fragmented, manual, or semi-automated financial processes currently in use across PMRDA departments with a secure, role-based, workflow-driven digital solution that ensures transparency, auditability, and real-time visibility into financial health.

The system shall broadly support the following functional domains:

- Budget preparation, allocation, revision, and monitoring
- Revenue and capital income/expenditure management
- Bill processing, cheque workflow, and payment management
- Counter receipts, challans, and collection management
- TDS and GST computation, deduction, and compliance reporting
- Fixed Deposits, ECS payments, and bank reconciliation
- Financial reporting, dashboards, and MIS
- Accounting, ledger management, and financial year closure

2. OBJECTIVES

The key objectives of the IFMS implementation are as follows:

- Automate end-to-end financial workflows across all PMRDA departments
- Provide a unified, real-time view of budget utilization and fund availability
- Ensure statutory compliance with TDS, GST, and PFMS requirements
- Strengthen internal financial controls through role-based access and approval workflows
- Reduce manual data entry, paper-based processes, and reconciliation delays
- Enable accurate, timely, and auditable financial reporting

- Facilitate integration with external banking systems (ECS, bank scrolls) and government portals (PFMS)
- Support financial year-end closing, balance sheet preparation, and audit readiness

3. SCOPE OF WORK

The scope of work covers design, development (or supply of a COTS/SaaS solution), configuration, deployment, data migration, training, and post-implementation support for the IFMS. The system shall comprise the following functional modules:

3.1 E-Budget Module

The E-Budget Module shall automate the full lifecycle of budget planning, allocation, revision, and monitoring for both revenue and capital heads.

3.1.1 Budget Preparation & Allocation

Budget Preparation & Allocation – Key Features

1. Annual budget preparation at department and fund level
2. Department-wise budget allocation for revenue and capital heads
3. Budget revision and re-appropriation facility with workflow approval
4. Budget approval workflow with multi-level authorization
5. Import of budget data from Excel/CSV with validation and error-handling
6. Bulk budget upload facility for large datasets

3.1.2 Income & Expenditure Management

Income & Expenditure Management – Key Features

1. Income head and expenditure head master management
2. Fund-wise accounting and tracking
3. Comparative analysis of projected vs. actual income and expenditure
4. Revenue and capital budget utilization dashboards

3.1.3 Capital Bill Processing

Capital Bill Processing – Key Features

1. Capital work bill entry and processing workflow
2. Contractor and vendor bill management
3. Capital expenditure tracking against sanctioned budget
4. Work-wise expense monitoring and analysis
5. Work-wise budget provision (Tartud) tracking and utilization monitoring

3.1.4 E-Budget Reports

E-Budget Reports – Key Features

1. Capital budget utilization reports
2. Pending and completed bill status reports
3. Work-wise and fund-wise expenditure reports
4. Revenue and capital budget print formats (department-wise and consolidated)
5. Department-wise abstract reports and fund utilization summaries

3.2 Transaction Module

The Transaction Module shall manage all day-to-day financial transactions including fixed deposits, counter collections, challans, ECS payments, and bank reconciliation.

Transaction Module – Key Features

1. Fixed Deposit (FD) entry, tracking, maturity management, and interest calculation
2. Counter receipt generation, printing, and daily collection monitoring
3. Department-wise challan generation, tracking, and payment reconciliation
4. Quick bill entry dashboard with real-time pending bill tracking
5. Bank scroll upload, entry, and bank reconciliation support
6. ECS payment generation, bulk payment processing, and bank file generation
7. Transaction-level verification and audit trail

3.3 Process Bill & Cheque Workflow Module

This module shall govern the complete workflow for bill processing and cheque issuance, ensuring fund availability checks, multi-level approvals, and traceable payment disbursements.

Process Bill & Cheque Workflow – Key Features

1. End-to-end bill processing workflow with approval and verification stages
2. Fund availability validation prior to bill approval
3. Bill scrutiny and checking module
4. Tax and statutory deduction verification
5. Voucher categorization and account head mapping
6. Party/vendor-wise cheque tracking and payment history management
7. Cheque status monitoring and cheque stock management
8. PFMS bill generation and PFMS integration support
9. Cheque print report and cheque issuance register

3.4 TDS & GST Compliance Module

The TDS & GST Module shall automate statutory deductions and compliance obligations, including TDS computation, challan generation, GST TDS processing, and SGS/IRS bill management.

TDS & GST Compliance – Key Features

1. TDS deduction calculation on contractor and service payments
2. TDS bill generation and recovery form/adjustment tracking
3. TDS challan generation and payment tracking
4. GST TDS deduction processing and GST reporting support
5. SGS/IRS bill management and compliance reporting
6. Deduction report generation for audit and compliance purposes

3.5 Accounting & Ledger Module

The Accounting Module shall maintain a comprehensive double-entry accounting system with full ledger management, financial statement preparation, and year-end closure support.

Accounting & Ledger – Key Features

1. Income & Expenditure account management with periodic financial statements
2. Ledger book maintenance with drill-down to individual transactions
3. Balance Sheet preparation with asset and liability reporting
4. Account Tartud (provision) register maintenance
5. Trial balance and financial year closing reports
6. Comparative financial analysis across financial years
7. General cashbook and daily fund-wise cashbook
8. CAFO-compliant accounting reports

3.6 Reports & MIS Module

The system shall provide a comprehensive suite of configurable financial reports and MIS dashboards to support management decision-making, audit readiness, and regulatory compliance.

Reports & MIS – Key Features

1. Counter collection report and daily receipt register
2. Ward-wise counter collection report
3. Potkird report
4. Trial module report
5. Income & expenditure report (periodic and annual)
6. Ledger book and account-wise transaction history
7. Balance sheet and financial position report
8. Deduction report (TDS, GST, and other deductions)

Reports & MIS – Key Features

9. Cheque stock report and cheque print report
10. Bank-wise expenditure report
11. General cashbook and daily fund-wise cashbook report
12. Receipt classification and payment classification reports
13. Expenditure report (department-wise, fund-wise, work-wise)
14. MIS workflow tracking reports for bill processing and cheque workflow
15. CAFO reports for statutory purposes

3.7 Setup & Master Management Module

The Setup Module shall provide a centralized master data management interface for all reference data used across the IFMS.

Setup & Master Management – Key Features

1. Department master configuration
2. Account head master (revenue, capital, TDS, GST) management
3. Vendor/party master with bank and payment details
4. Bank master management
5. Fund master configuration
6. User creation, role assignment, and access rights management
7. Menu/module access control per user role
8. Audit log for all master data changes

3.8 ECS File & Download Module

The system shall support export of ECS payment files in bank-prescribed formats for seamless upload to banking portals.

ECS File & Download – Key Features

1. ECS file generation in bank-compatible formats
2. Bulk payment file export for multiple beneficiaries
3. ECS file download and audit trail
4. Bill tracking and workflow monitoring dashboard

4. FUNCTIONAL REQUIREMENTS SUMMARY

The following table summarizes the key functional modules and their primary capabilities:

Sr.	Module	Key Capabilities
1	E-Budget Module	Budget preparation, allocation, revision, re-appropriation, approval workflow, bulk import
2	Income & Expenditure	Income/expenditure head management, fund-wise accounting, comparative analysis
3	Capital Bill Processing	Contractor bill management, capital expenditure tracking, work-wise expense monitoring
4	Transaction Module	FD management, counter receipts, challans, bank scroll, ECS payments
5	Process Bill & Cheque Workflow	Bill scrutiny, fund availability check, voucher classification, cheque tracking, PFMS integration
6	TDS & GST Compliance	TDS computation, challan generation, GST TDS processing, SGS/IRS bill management
7	Accounting & Ledger	Double-entry accounting, ledger book, balance sheet, trial balance, year-end closure
8	Reports & MIS	15+ financial reports, MIS dashboards, CAFO reports, audit-ready outputs
9	Setup & Master Management	Dept/account/vendor/bank/fund masters, user-role management, audit logs
10	ECS File & Download	Bank-format ECS file generation, bulk payment export, download portal

5. TECHNICAL REQUIREMENTS

The solution shall conform to the following technical requirements:

5.1 Architecture & Deployment

- Web-based, multi-tier application accessible via standard browsers (Chrome, Firefox, Edge)
- Support for on-premises deployment on PMRDA's data center infrastructure or NIC cloud
- Modular architecture enabling phased rollout and independent module upgrades
- Responsive design supporting desktop and tablet access

5.2 Security & Access Control

- Role-based access control (RBAC) with department and function-level permissions
- Multi-level workflow authorization with digital signature support
- Comprehensive audit trail for all financial transactions and master data changes
- Data encryption in transit (TLS 1.2+) and at rest
- Session management, login monitoring, and auto-logout for inactive sessions

5.3 Integration Requirements

- PFMS (Public Financial Management System) integration for bill submission and payment tracking
- Bank portal integration for ECS file upload and bank scroll import

- Excel/CSV import capability for budget data and bulk uploads
- API-ready architecture for future integration with PMRDA's e-Office, ERP, or GIS systems

5.4 Performance & Availability

- System availability of not less than 99.5% during business hours
- Ability to support concurrent users across all PMRDA departments and offices
- Report generation response time not exceeding 30 seconds for standard reports

6. DELIVERABLES

The selected vendor/implementation partner shall be responsible for delivering the following:

- Fully functional IFMS covering all modules specified in Section 3
- System Requirement Specification (SRS) and detailed design documents
- User acceptance testing (UAT) support and test reports
- Data migration from existing systems (where applicable)
- User manuals and administrator manuals in English and Marathi
- Training for end users, department administrators, and IT Cell staff
- Post-Go-Live support and Annual Maintenance Contract (AMC) as specified
- Source code escrow (for custom-developed components) or SaaS SLA, as applicable

7. SUPPORT & MAINTENANCE

- Minimum warranty period of one (1) year from date of Go-Live for defect resolution at no additional cost
- Post-warranty AMC covering corrective, adaptive, and preventive maintenance
- Dedicated helpdesk with defined SLA for incident resolution (P1: 4 hrs; P2: 8 hrs; P3: 24 hrs)
- Periodic software updates for regulatory changes (TDS rates, GST rules, PFMS formats)
- Quarterly MIS review and system health reports to IT Cell, PMRDA

8. GENERAL CONDITIONS

- All data generated and stored by the IFMS shall be the exclusive property of PMRDA
- The vendor shall comply with applicable data protection norms and government IT policies
- PMRDA reserves the right to conduct independent audits of the system at any point during the contract period
- The vendor shall not sub-contract core implementation activities without prior written approval of PMRDA
- All communication, reports, and training material shall be available in both English and Marathi
- The vendor shall adhere to the Government of Maharashtra's e-Governance framework and GFR provisions wherever applicable